



Meritorious Service Award Application Guidelines

Online submission is required at vaasl.org/meritorious-service-award. File submission includes uploading a completed copy of the application and supporting documents. Applicants submitting the nomination must be current VAASL members.

Submission Deadline: March 31st, 11:59 PM

What is the Meritorious Service Award?

Give to an active or retiring member of VAASL based on performance of service to VAASL.

Application Components

Nominator Information

Name:

Email:

Nominee Information

Name:

Current position/role:

Email:

Letter of Nomination

A letter of nomination for a retiring VAASL member to include: A statement of the nominee's contribution and service to VAASL as well as brief biographical information of the nominee.

Two Letters of Support

Include letters from two additional persons who work with or for the nominee.

Format Required

Download the Meritorious Service Award Application. Use the framework for completing the application. Upload final copies as a PDF file. The application and supporting documents should be uploaded as one file. These can be exported as a PDF from most word processing, presentation, or scanning software.